

*Pickens County Sheriff's Office
Manual of Standard Policy
Policy 7.3 Property and Evidence Control
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Signature Copy Annual Review – July*

1. Refrigerators are located in the evidence control facilities to preserve and store perishable items such as blood, urine specimens, **rape kits**, and other like property. Evidence requiring refrigeration for preservation must be directly submitted to the evidence control facilities, or ID personnel must be called out to secure it.
2. Only ID personnel will have access to any property stored in the refrigerator within the ID evidence control facilities.
3. All items containing blood or body fluids, vials of blood, urine specimens, or other body fluid samples must be sealed in a leak proof container such as a plastic evidence bag, **Sexual Assault Evidence Collection Kit**, etc., and be properly labeled. Bio-hazard warning labels are provided.
4. Universal precautions must be followed when handling blood, body fluids, and other potentially infectious material in accordance with agency procedures.